



IDHAYA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
(Affiliated to Pondicherry University, Recognized with 2(f) status by UGC)
Pakkamudayanpet, Puducherry-8

RESEARCH & PUBLICATION POLICY

(Under Research & Development Cell)

1. Title

Research & Publication Policy

2. Preamble

Idhaya College of Arts and Science for Women, Puducherry, is committed to fostering a strong research culture that promotes innovation, academic excellence, ethical research practices, and meaningful contributions to society. The Research & Development (R&D) Cell functions as the nodal body to plan, promote, coordinate, and monitor research and publication activities of faculty members and students.

3. Scope

This policy applies to: -

- ✓ All teaching staff
- ✓ Undergraduate Students
- ✓ Postgraduate Students

4. Objectives

The objectives of the Research & Publication Policy are to: -

- ✓ Promote a vibrant research culture across disciplines
- ✓ Encourage quality research publications in reputed journals
- ✓ Facilitate interdisciplinary and collaborative research
- ✓ Ensure ethical standards in research and publication
- ✓ Support innovation, patents, and consultancy
- ✓ Enhance the institutional research profile and visibility

5. Research & Development (R&D) Cell

The R&D Cell shall:

- ✓ Formulate and implement research-related policies
- ✓ Motivate faculty and students to undertake research projects
- ✓ Identify funding opportunities from government and non-government agencies
- ✓ Organize workshops, seminars, FDPs, and conferences on research methodology and publication ethics
- ✓ Monitor research output and maintain research records
- ✓ Facilitate collaborations with industries, institutions, and research organizations

6. Types of Research Encouraged

The institution encourages:

- ✓ Basic and applied research
- ✓ Interdisciplinary and multidisciplinary research
- ✓ Socially relevant and community-oriented research
- ✓ - Student-centric research projects
- ✓ Innovation-based research leading to patents and products

7. Publication Policy

7.1 Preferred Publications

Faculty and students are encouraged to publish in:

- ✓ UGC CARE listed journals
- ✓ Scopus and Web of Science indexed journals
- ✓ Reputed peer-reviewed national and international journals
- ✓ Edited books and book chapters published by recognized publishers
- ✓ Conference proceedings with ISBN/ISSN

7.2 Avoidance of Predatory Journals

Publications in predatory or unethical journals are strictly discouraged. The R&D Cell shall guide faculty and students in identifying authentic journals.

8. Authorship

- ✓ Authorship must reflect significant intellectual contribution
- ✓ All contributors should be duly acknowledged
- ✓ Institutional affiliation must be clearly mentioned as: Idhaya College of Arts and Science for *Women, Puducherry*

9. Research Ethics and Integrity

- ✓ All research must adhere to ethical standards
- ✓ Plagiarism is strictly prohibited
- ✓ Similarity index must be within acceptable limits as per UGC norms
- ✓ The institution shall promote the use of plagiarism detection software

10. Financial Support and Incentives

- The institution may provide financial assistance for:
 - Publication fees in reputed journals
 - Participation in conferences
 - Organizing seminars/workshops
- Research incentives and recognition may be awarded for quality publications, funded projects, and patents as per institutional norms

11. Student Research Promotion

- ✓ Encourage project-based learning and student research clubs
- ✓ Support participation in conferences, paper presentations, and competitions
- ✓ Facilitate mentorship under faculty guides

12. Collaborations and MoUs

- ✓ Promote national and international research collaborations
- ✓ Encourage joint research projects, publications, and faculty exchange

13. Monitoring and Reporting

- ✓ Faculty shall submit annual research progress reports
- ✓ The R&D Cell shall maintain a centralized research database
- ✓ Research outcomes shall be reviewed periodically

14. Policy Review and Amendments

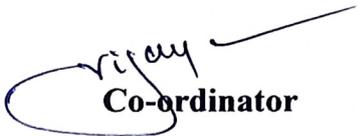
This policy shall be reviewed periodically by the R&D Cell and approved by the competent authority. Amendments may be made as and when required to align with UGC, University, and Government norms.

15. Conclusion

The Research & Publication Policy aims to create a supportive ecosystem for research excellence, innovation, and ethical scholarship, contributing to institutional growth and societal development.

Implemented by: Research & Development Cell

Effective from: 22.02.2025


Co-ordinator

Research and Development Cell

Dr. D. Vyayalaksi


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